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Checklist for 2010 tax declaration, Germany and Luxemburg

The following information and documents are required to compile your tax declaration:

Personal Circumstances:

- first and last name, date of birth
- tax number or identification number
- religion
- profession
- date of marriage /date of divorce/date of separation
- bank account information

Children

- names and dates of birth
- children over age of 18: information about school and dates of attendance

Incom and Professional Expenses

- certificate of wage tax deduction

(Luxemburg: certificat de rémunération / de pension et de retenue d'impôt)

Especially for truck drivers: monthly payslip, details about routes

- details about commute (in kilometer)
- union dues
- professional clothing, specialized literature, language course etc.
- pension award (if applicable)

- annual certificate for tax purpose

- in case of house- or apartment property with renting oder demise:

- interest for credit
- receipts for renovation works
- schedule of rental incomes
- utilities (land tax, chimney sweeper etc.)

- in case of house- or apartment property without renting or demise:

- documents about employee savings allowance

Extraordinary Expenses

- Third-party insurances (for cars, animal owners, building liability insurances etc.)
- life insurance (temporary life assurance or annuity insurance
- accident insurance, german "Riesterrente", german "Rürup-Rente"
- private health insurance
- receipts of charity donations
- insurance for occupational disability

Extraordinary Debits:

- receipts of self paid medical invoices such as invoices from dentist or other doctors
- receipts of support for needy persons
- costs of divorce and alimony payment to former spouse
- any kind of legal costs

Household Services:

- receipts for childcare
- receipts of housecleaning service
- renovation of the apartment or house according to utilities statement

For the luxembourg tax declaration we need the following documents

- attestation of interest paid for consumer credit
- attestation of dues paid for savings at building society
- IBAN-number (International Bank Account Number
- attestation of interest paid for house